



Western Region Event Ops
943 Glenwood Station Ln, Suite 104
Charlottesville, VA 22901
Phone: 434.984.7622

Corporate Office/Eastern Region Event Ops
8247 Meadowbridge Road
Mechanicsville, Virginia 23116
Phone: 804.353.7621
Email: Jobs@RMCEvents.com

UVA Ambassador/P&T Office
1413 University Ave
Charlottesville, VA 22903
Phone: 434.984.7622

APPLICATION FOR EMPLOYMENT

Date of Application _____

APPLICANT INFORMATION

Event Staff
(All Regions)

**UVA Ambassador Program/
UVA Parking & Transportation**
(Charlottesville)

VCU External Security Services
(Richmond)

Legal Name:

First

Last

MI

Permanent Address:

Street Address

Apartment/Unit #

City

State

ZIP

Home Phone: _____ Mobile Phone: _____ Work Phone: _____

By providing a mobile number to RMC Events, candidate/employee consents to allow RMC to send notification alerts via text message

Email: _____

GENERAL INFORMATION

Are you currently employed? Yes No If yes, may we contact your current employer? Yes No

Position Desired: _____ Date Available: _____ Salary Desired: _____

Please list your availability (check all that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Mornings 7am-3pm:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evenings 3pm-11pm:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overnights 11pm-7am:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Have you ever applied to/worked for this company before? Yes No If yes, when? _____

Are you currently registered with DCJS? Yes No Registration Category: _____

DCJS ID #: 99-_____ Expiration Date (mm/dd/yyyy): _____

Are you 18 years of age or older? Yes No

How did you hear about RMC Events? _____

(If referred by a current staff member, please list their name)

List any prior or current military service, if any: _____ List Rank: _____

OFFICE USE ONLY

C1: Ph Em Lm Date:
C2: Ph Em Lm Date:
C3: Ph Em Lm Date:
Interview Date:

SCANNED:
Time:
Time:
Time:
Time:

EDUCATION

This section MUST be completed in order for the application to be processed.

High School: _____ Did you graduate? Yes No

 Diploma GED

City State Date of Graduation

College/University: _____ Did you graduate? Yes No

GENERAL INFORMATION

List any prior training, certifications, and/or licenses held relevant to this position:

Explain any experience you have in customer service:

UVA AMBASSADOR & VCU ESS Programs ONLY: Explain your comfort level with extensive physical activity, to include walking and/or biking for extended periods of time:

EMPLOYMENT HISTORY

Present or most recent employer:

Employer Name:		Supervisor/Manager:	
Location:		Current Job Title & Salary:	
Telephone:		Start/End Dates:	

Employer #2:

Employer Name:		Supervisor/Manager:	
Location:		Current Job Title & Salary:	
Telephone:		Start/End Dates:	

Employer #3:

Employer Name:		Supervisor/Manager:	
Location:		Current Job Title & Salary:	
Telephone:		Start/End Dates:	

REFERENCES

AMBASSADOR/P&T/VCU ESS ONLY: Please provide one professional reference and one personal reference.

Reference #1:

Name:		Company/Organization:	
Relationship to applicant:		Job Title/Position:	
Telephone:		Email:	

Reference #2:

Name:		Company/Organization:	
Relationship to applicant:		Job Title/Position:	
Telephone:		Email:	



Applicant Name: _____

DRIVING RECORD

This section MUST be completed in order for the application to be processed.

Have you ever been convicted of a moving traffic violation? Yes No

If yes, please provide the following information:

Date	Charge	Location	Disposition

CRIMINAL HISTORY

This section MUST be completed in order for the application to be processed.

Have you ever been convicted of ANY felony or misdemeanor, including sex related or abuse offenses? Yes No

If yes, please provide the following information:

Date	Charge	Location	Disposition

SIGNATURE & AUTHORIZATION

I certify that the information on this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application may be grounds for dismissal. I authorize investigation of all statements contained herein and the employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal otherwise, and release the company from all liability for any damage that may result from utilization of such information. I also agree and understand that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Further, I understand that employment with RMC Events is contingent upon the successful completion of the state required, Entry Level Unarmed Security Licensing class within the first ninety (90) days following an offer of employment and keeping aforementioned license valid throughout the duration of employment.

Application CANNOT be accepted without completion of SIGNATURE AREA BELOW

Signature of Applicant: _____ Date: _____



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RMC Events, Inc. is an Equal Opportunity Employer.
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